

REVISED from Apr 5 mtg  
- APRIL/05

## The Saskatchewan River Sturgeon Management Board

### Terms of Reference

#### Role

The Board will act in an advisory role on sturgeon management on the Saskatchewan River between the Grand Rapids and E.B. Campbell dams to the governments of Canada, Manitoba, Saskatchewan and First Nations.

#### Mission Statement

To prevent further decline of the sturgeon population; and to develop and coordinate a management plan.

#### Scope

The Board will advise on all matters related to sturgeon management on the Saskatchewan River between the Grand Rapids and E.B. Campbell dams. The Board may, but is not restricted to, making recommendations on the following matters:

- Provincial harvest (sport, commercial, and domestic);
- Aboriginal domestic harvest;
- Population monitoring;
- Habitat assessment and enhancement;
- Fish culture activities;
- Community education;
- Water management with respect to sturgeon requirements; and
- Other research.

Compensation for the impacts of hydro-electric facilities is beyond the scope of the Board.

#### Membership

The Board shall consist of one representative appointed by each of the following organizations:

- Saskatchewan Environment;
- Manitoba Water Stewardship;
- Opaskwayak Cree Nation;
- Cumberland House Cree Nation;
- Cumberland House Fishermen's Cooperative;
- Opaskwayak Commercial Fishermen's Co-op;

- SaskPower;
- Manitoba Hydro;
- Saskatchewan Northern Affairs;
- Department of Fisheries and Oceans; and
- Saskatchewan Watershed Authority

Co-chairpersons of the board shall be elected by the board members to serve for two year periods and will consist of a community member and a non-community member, their province of origin alternating between each two year term.

#### Decision Making

The Board shall make all decisions by a consensus of members. While observers and guests may be invited to meetings, they shall not be included in the determination of a consensus. Following each meeting, the Chairperson shall compile and circulate a draft Record of Decisions for review by each member which, once signed at the next meeting, shall constitute a formal record of the decisions made by the Board. All Board members need not be present at a meeting for a decision to be made by consensus, however all members must sign the Record of Decision to indicate their agreement.

#### Responsibilities of the Board

1. To develop and implement an annual management/activity plan, including a proposed budget, for recommendation to the member organizations. This shall be completed no later than December 31 for the following year.
2. The Board will review and update the Management Plan on an as-required basis.
3. To coordinate the sturgeon management activities of the member organizations within the scope of its mandate.
4. To review all research conducted by member organizations on sturgeon in the Board's area of operations.
5. To report the activities of the Board to member organizations through representatives, and to report to affected communities as required.
6. To identify and source financing for all board activities.

#### Responsibilities of Member Organizations

1. To designate their representative in writing to the Chairperson. A member organization may change their representative at any time by notifying the Chairperson in writing.

2. To review all recommendations submitted by the Board. If a recommendation pertaining to that organization is not accepted, then a written response detailing the reasons for rejection shall be sent to the Board within 45 days.
3. To submit all relevant research to be conducted by the organization to the Board for review.
4. To submit an annual report to the Board on all activities conducted by their organization in accordance with the Board's management plan for that year.
5. To hold community informational meetings to inform the communities of Board activities, on an as-required basis.

#### Responsibilities of the Chairperson

1. To arrange for all meetings of the Board and prepare the agenda.
2. To chair and ensure the orderly conduct of all Board meetings.
3. To determine if a consensus has been reached on all decision items.
4. To compile and circulate a draft Record of Decision following each meeting, for signature by all members at the next meeting.
5. To ensure follow-up action takes place on any action item resulting from a Board meeting.
6. To maintain the official file on all Board matters.
7. To convey all recommendations of the Board to the respective governments.
8. To notify other members of any change in representatives to the Board.
9. To ensure the Board carries out all its responsibilities and that the Terms of Reference are adhered to.
10. To act as a spokesperson and the point of contact for the Board.

#### Meetings

The Board shall meet as required, but as a minimum no less than two times per year. A tentative date for the next meeting shall be set at the end of each meeting. The meeting date shall be confirmed, and agenda circulated by the Chairperson, no later than 14 days prior to the meeting date. Any member is entitled to ask for a meeting to be rescheduled. If a representative is unable to attend a particular meeting, they are expected to send a designate.

Board members may only invite guests or observers to meetings with the approval of the Chairperson who shall notify the other Board members in advance of the meeting.

Finances


Each member organization is responsible for all costs related to the participation of its representative on the Board.

Amendments

These Terms of Reference may be amended by the consensus of the Board. All Amendments shall be in writing.


Dated: 2005 Nov 24

  
Saskatchewan Environment

  
Manitoba Water Stewardship

Opaskwayak Cree Nation

Cumberland House Cree Nation


  
Cumberland House Fishermen's Cooperative


Opaskwayak Commercial Fishermen's Co-op

  
Manitoba Hydro

  
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